**MINUTES OF 22st MEETING OF THE BOG MEETING**

**COLLEGE OF ENGINBERING THALASSERY**

**(SELECTED UNDER SUB-COMPONENT 1.1 OF TEQIP PHASE-II)**

**Date:** 24-03-2018  **Venue:** College of Engineering, Thalassery **Time:** 10:00 AM

**Members present:**

1. Dr. Rajan Kanhirodan (BoG Chairman)
2. Dr. R Sasikumar (Director, CAPE).
3. Dr. S Jayakumar (Director, SPFU).
4. Mr. Rajesh (Additional Secretary, Coop. Department)
5. Dr. Ananda Kuttan B Unnithan (Professor, IIM Kozhikode)
6. Mr. S Arun (CEO, ULLCCS, Kozhikode)
7. Dr. J Sreekumar (DEAN, KTU)
8. Dr. Joseph O A (Principal)
9. Mr. C Ramachandran (Associate Professor, ECE)
10. Mr. Ranjith K (TEQIP II Coordinator, CoET).

**Special invitee:**

1. Dr. Pratapachandran Nair (Mentor)
2. Dr. Padmanabhan Nambiar (SRA)
3. Ms. Hyna M, Nodal Officer(Academic)
4. Ms. Rashma T V (EAP Coordinator)
5. Mr. Shijin Maniyath(IEDC)
6. Dr. V Kamala Kannan, (HoD, ME)
7. Ms. Nithya G P (AP, IT)
8. Ms. Ambili M P (HoD, CSE)
9. Ms. Thamara C (HoD icharge in CE)
10. Ms. Reeda K (HoD, EEE)

**Proceedings of the meeting:**

Dr. Rajan Kanhirodan, Professor, Department of Physics, Indian Institute of Bangalore presided over the meeting. The meeting started with an introduction by the Principal as member secretary of the BoG. The Principal welcomed all the honorable members of the BoG and briefed the progress made by the college on the TEQIP II performance. After that each item in the agenda were taken for discussion and decision by the BoG.

**A1. Confirming the Minutes of the 21st Meeting of the Board of Governors held on 31-10-2018 at College of Engineering, Thalassery.**

**Discussion:** The Minutes of the 21st Meeting of the Board of Governors of the TEQIP Phase II of COE, Thalassery held on 31-10-2018 at College of Engineering, Thalassery was sent to the Chairman and upon his consent, copies were circulated among the other members of the BoG. Comments received were well addressed. A copy of the Minutes is appended as **Annexure I (Page No: 26)** for confirmation. The BoG is requested to consider the Minutes for approval.

**Conclusion**: The minutes of the previous meeting held on 31-10-2018 was approved.

**[Action by:** Principal**]**

**A2. Report on the action taken/action pending on the pertinent decisions in the Minutes of the 21st Meeting of the Board of Governors held on 31-10-2017 at College of Engineering, Thalassery**

**Discussion:** BoG discussed various items listed in A2 and approved the same but BoG suggested some clarification and modification for the Item B4 in A2 ie, maximum salary of Accountant limited to Rs.5000/- with effect from 01-04-2018 and Accountant must available at TEQIP Office weekly twice.

**Conclusion**: The item A2 approved with the above said corrections.

**Part B**

**Items for Discussion, Consideration and Approval in the 22nd BoG Meeting**

**Item B1. Status of fund position as on 31.12.2017**

**Discussion:** BoG discussed and noted.

**Conclusion/Resolution/Recommendation/Decision:** BoG noted

**Item B2. The status of four fund position as on 15-03-2018**

**Discussion:** BoG discussed the fund position as on 15-03-2018 and suggested to transfer Rs. 5 Lakh from Faculty Development Fund to Corpus Fund and also suggested the amount that will be refunded from NBA is also transfer to Corpus Fund as soon as they will credit to TEQIP Fund.

**Conclusion/Resolution/Recommendation/Decision:** BoG noted.

**[Action by: Principal/TEQIP Coordinator/Finance Coordinator]**

**B3. Four fund utilization**

**Discussion:** TheBoG discussed and approved

**Conclusion/Resolution/Recommendation/Decision:** BoG approved Item B3

**[Action by: Principal]**

**Item B4. Ratification of expenditures:**

**Discussion:** TheBoG discussed and ratified.

**Conclusion/Resolution/Recommendation/Decision:** BoG ratified.

**[Action by: Principal]**

**The probable date of next BoG meeting:**

The next BoG meeting will be held in October 2018 at CoE Thalassery.

**The meeting concluded at 2.00 pm with vote of thanks by Principal.**

**(Chairman, BoG, TEQIP-II, CoET)**

Date: 03/07/2018

Place: Thalassery.